



Position: **SART COORDINATOR**

This full-time position provides leadership and coordination of the development and activities of a county-specific **Sexual Assault Response Team (SART)** in Sullivan County. A SART is a multidisciplinary, interagency collaboration that unites its members in a coordinated victim-centered and offender-focused approach to providing specialized sexual assault intervention services to the community. The position assists with ensuring collaboration between all agency members of the SART. The coordinator is responsible for developing and then facilitating a comprehensive SART program. The SART Coordinator will work to develop a county wide program to ensure that timely, non-judgmental, compassionate care is available to sexual assault victims of all ages in Sullivan County. The SART Coordinator interacts with multidisciplinary persons/departments to ensure that the program functions smoothly. The SART Coordinator will be an active member of the Child Protective Investigative Team (CPIT) and Vulnerable Adult Protective Investigative Team (VAPIT).

Expectations:

- Develop and maintain a sustainable SART program with the goal of improving services to child, adult, and adolescent sexual assault victims. to devise a plan for meeting the needs of sexual assault victims in Sullivan County.

Responsibilities/ Activities:

- Coordinate effective interagency collaboration to generate a multi-disciplinary response team to meet all needs of sexual assault survivors.
- Organize the community SART program and its activities, including planning and conducting monthly SART meetings.
- Maintain regular communication with SART members to ensure consistent participation in SART activities.
- Coordinate SART trainings.
- Provide leadership and facilitation in the development and implementation of SART policies and protocols.
- Develop, coordinate, and lead a sexual assault case review process.
- Attend trainings with other Tennessee SART leaders and maintain communication with other SART coordinators within the state.
- Collect and report data as required by the Sullivan County Family Justice Center.
- Interface with the Children's Advocacy Center and Child Protective Investigative Team as appropriate.

Qualifications:

- Bachelor degree in related field or 3 years of relevant experience. Preferably a SANE trained nurse who has SANE certification or is willing to get that certification or someone with law enforcement experience.
- Pass a criminal history record check

Job Posting

- Possess a valid Tennessee driver's license and automobile insurance
- Outstanding oral and written communication skills
- Ability to communicate effectively, problem solve, and work well with people from diverse backgrounds
- Must be able to work independently with limited direction and meet deadlines
- Must be able to maintain confidentiality
- Organized, detail orientated, and flexible
- Able to identify and respond to shifting priorities
- Flexible hours, e.g. some evenings and weekends

Ongoing Training:

- Attend 15 hours of domestic violence and 40 hours of sexual assault training annually
- Attend Crime Victims' Rights and Compensation Training annually

To Apply

Send cover letter, resume, and one professional writing sample (limit 4 pages) to admin@sullivancountyfjc.com.

Position is open until filled.